

Notice of Request to Inspect

Federal Circuit and Family Court of Australia (Family Law) Rules 2021 – **6.37(1)(c)**

Federal Circuit and Family Court of Australia (Division 2) (General Federal Law) Rules 2021 – **16.12(1)(c)**

Please type or print clearly and mark [X] all boxes that apply. Attach extra pages if you need more space to answer any question/s.

Filed in:

Federal Circuit and Family Court of Australia

Other (specify) _____

File number _____

Filed at _____

Filed on _____

Part A About the parties

1 APPLICANT 1

Family name as used now

Given names

OTHER PARTY (if applicable)

Family name as used now

Given names

RESPONDENT 1

Family name as used now

Given names

OTHER PARTY (if applicable)

Family name as used now

Given names

Part B Details of person making request

2 I (print name)

(and law firm if appropriate)

certify that:

I am the solicitor on record for this matter and I issued the subpoena/s in respect to this notice / or I have a letter of authorisation from the solicitor on record who issued the subpoena, **or**

I am a party to these proceedings and I issued the subpoena/s in respect to this notice (for parties, photo identification is required).

Part C Details of the Subpoena

3 The following subpoena has been issued in the Federal Circuit and Family Court of Australia. Please complete the following details – one *Notice of Request to Inspect* form for **each subpoena you wish to inspect**.

Person Subpoenaed	
Date issued / /	Date Served / /
Who the Subpoenaed material relates to.	
Date of production / /	Medical records <input type="checkbox"/> Yes <input type="checkbox"/> No

4 The date for the production of the subpoena listed in point 3 above has passed.

(NOTE: This form WILL NOT BE ACCEPTED for filing until on or after the date of production.)

Part D Service of Subpoena

- It is a requirement that a subpoena be served on each other party and any interested person in the proceeding (including in family law proceedings, any independent children's lawyer).
- In family law proceedings, see rules 6.30 and 6.37(1)(b), and Divisions 2.6.2 and 2.6.3 of the *Federal Circuit and Family Court of Australia (Family Law) Rules 2021* (the Family Law Rules).
- In general federal law proceedings, see rule 16.05 and Divisions 6.2 and 6.3 of the *Federal Circuit and Family Court of Australia (Division 2) (General Federal Law) Rules 2021* (the General Federal Law Rules).

5 I have complied with the requirements of rules 6.30 and 6.37(1)(b) of the Family Law Rules, or rule 16.05 of the General Federal Law Rules, for service of the subpoena upon the named person.

6 I have complied with the requirements of rules 6.30 and 6.37(1)(b) of the Family Law Rules, or rule 16.05 of the General Federal Law Rules, for service of a copy of the subpoena upon each other party, each interested person and any independent children's lawyer.

Part E Signature

7 No notice of objection has been received by myself / the solicitor on record in respect to the above subpoenas.

Signature

Date

	/ /
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OFFICE USE ONLY

Was an objection lodged in respect of this subpoena? YES NO

Is this person the issuing party or the solicitor on record? YES NO

Did you decide that the document referred to in point 3 above could be released for inspection – see rule 6.37 of the Family Law Rules, or, rule 16.12 of the General Federal Law Rules (If no, provide reason) YES NO

View, **or**

View and copy

Name and signature of officer approving the Notice of request to inspect

Date of decision